

Auditing Procedures Report

Issued under Public Act 2 of 1968, as amended .

Unit Name	County	Type	MuniCode
Opinion Date	Audit Submitted	Fiscal Year	

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No".

<input type="checkbox"/>	1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements?
<input type="checkbox"/>	2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets?
<input type="checkbox"/>	3. Were the local unit's actual expenditures within the amounts authorized in the budget?
<input type="checkbox"/>	4. Is this unit in compliance with the Uniform Chart of Accounts issued by the Department of Treasury?
<input type="checkbox"/>	5. Did the local unit adopt a budget for all required funds?
<input type="checkbox"/>	6. Was a public hearing on the budget held in accordance with State statute?
<input type="checkbox"/>	7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division?
<input type="checkbox"/>	8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act?
<input type="checkbox"/>	9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy?
<input type="checkbox"/>	10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.)
<input type="checkbox"/>	11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.)
<input type="checkbox"/>	12. Is the local unit free of repeated reported deficiencies from previous years?
<input type="checkbox"/>	13. Is the audit opinion unqualified?
<input type="checkbox"/>	14. If not, what type of opinion is it? <input type="text"/>
<input type="checkbox"/>	15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)?
<input type="checkbox"/>	16. Has the board or council approved all disbursements prior to payment as required by charter or statute?
<input type="checkbox"/>	17. To your knowledge, were the bank reconciliations that were reviewed performed timely?
<input type="checkbox"/>	18. Are there reported deficiencies?
<input type="checkbox"/>	19. If so, was it attached to the audit report?

General Fund Revenue:	<input type="text"/>
General Fund Expenditure:	<input type="text"/>
Major Fund Deficit Amount:	<input type="text"/>

General Fund Balance:	<input type="text"/>
Governmental Activities Long-Term Debt (see instructions):	<input type="text"/>

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (Reported deviations).

CPA (First Name)	Last Name	Ten Digit License Number		
CPA Street Address	City	State	Zip Code	Telephone
CPA Firm Name	Unit's Street Address	City	Zip Code	

MONROE COUNTY BUILDING AUTHORITY

Basic Financial Statements

For the Year Ended December 31, 2007



REHMANN ROBSON

Certified Public Accountants

MONROE COUNTY BUILDING AUTHORITY

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REHMANN ROBSON

Certified Public Accountants

A member of THE REHMANN GROUP



INDEPENDENT AUDITORS' REPORT

June 19, 2008

To the Commissioners of the
Monroe County Building Authority Board
Monroe, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of the ***Monroe County Building Authority, a component unit of Monroe County***, as of and for the year ended December 31, 2007, which collectively comprise the basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the management of the Monroe County Building Authority. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Monroe County Building Authority as of December 31, 2007, and the respective changes in its financial position thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The Authority has not presented Management's Discussion and Analysis as required supplementary information. The GASB has determined that such information is necessary to supplement, although not required to be part of, the basic financial statements.

BASIC FINANCIAL STATEMENTS

MONROE COUNTY BUILDING AUTHORITY
Statement of Net Assets and
Governmental Funds Balance Sheet
December 31, 2007

	Debt Service Funds		Capital Projects Funds			Total Governmental Funds	Adjustments	Statement of Net Assets
	County Facilities	Library/ Fair/ Mental Health	Library Renovation	County Facilities	Library/ Fair/ Mental Health			
Assets								
Cash and cash equivalents	\$ 361,714	\$ 374	\$ -	\$ 271,085	\$ 4,886,519	\$ 5,519,692	\$ -	\$ 5,519,692
Leases receivable	-	-	-	-	-	-	13,809,054	13,809,054
Total assets	<u>\$ 361,714</u>	<u>\$ 374</u>	<u>\$ -</u>	<u>\$ 271,085</u>	<u>\$ 4,886,519</u>	<u>\$ 5,519,692</u>	<u>13,809,054</u>	<u>19,328,746</u>
Liabilities								
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 203,426	\$ 203,426	\$ -	\$ 203,426
Accrued interest payable	-	-	-	-	-	-	140,935	140,935
Long-term liabilities:								
Due within one year	-	-	-	-	-	-	625,000	625,000
Due in more than one year	-	-	-	-	-	-	13,043,119	13,043,119
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>203,426</u>	<u>203,426</u>	<u>13,809,054</u>	<u>14,012,480</u>
Fund balances								
Unreserved, undesignated	361,714	374	-	271,085	4,683,093	5,316,266	(5,316,266)	-
Total liabilities and fund balances	<u>\$ 361,714</u>	<u>\$ 374</u>	<u>\$ -</u>	<u>\$ 271,085</u>	<u>\$ 4,886,519</u>	<u>\$ 5,519,692</u>		
Net assets								
				Restricted for debt service			362,088	362,088
				Restricted for construction			4,954,178	4,954,178
				Total net assets			<u>\$ 5,316,266</u>	<u>\$ 5,316,266</u>

The accompanying notes are an integral part of these financial statements.

MONROE COUNTY BUILDING AUTHORITY
Statement of Activities and
Governmental Funds Revenues, Expenditures
and Changes in Fund Balances
For the Year Ended December 31, 2007

	Debt Service Funds			Capital Projects Funds			Total	
	County	Library/ Fair/ Mental Health	Library Renovation	County Facilities	Library/ Fair/ Mental Health	Governmental Funds	Adjustments	Statement of Activities
Revenues								
Interest and rental income	\$ 31,574	\$ 201,086	\$ -	\$ 9,377	\$ 249,018	\$ 491,055	\$ 8,266,636	\$ 8,757,691
Expenditures / expenses								
Capital improvements and acquisitions	-	-	-	-	4,089,044	4,089,044	-	4,089,044
Debt service:								
Principal	340,000	-	-	-	-	340,000	(340,000)	-
Interest and fiscal charges	220,490	200,812	-	-	-	421,302	83,350	504,652
Total expenditures / expenses	560,490	200,812	-	-	4,089,044	4,850,346	(256,650)	4,593,696
Revenues over (under) expenditures	(528,916)	274	-	9,377	(3,840,026)	(4,359,291)	8,523,286	4,163,995
Other financing sources (uses)								
Bond proceeds	-	-	-	-	8,600,000	8,600,000	(8,600,000)	-
Discount on bonds	-	-	-	-	(76,881)	(76,881)	76,881	-
Transfers from Monroe County	323	100	-	-	-	423	(423)	-
Transfers to Monroe County	-	-	(256)	-	-	(256)	256	-
Total other financing sources (uses)	323	100	(256)	-	8,523,119	8,523,286	(8,523,286)	-
Net change in fund balances	(528,593)	374	(256)	9,377	4,683,093	4,163,995	(4,163,995)	-
Change in net assets	-	-	-	-	-	-	4,163,995	4,163,995
Fund balances / net assets								
Beginning of year	890,307	-	256	261,708	-	1,152,271	-	1,152,271
End of year	<u>\$ 361,714</u>	<u>\$ 374</u>	<u>\$ -</u>	<u>\$ 271,085</u>	<u>\$ 4,683,093</u>	<u>\$ 5,316,266</u>	<u>\$ -</u>	<u>\$ 5,316,266</u>

The accompanying notes are an integral part of these financial statements.

MONROE COUNTY BUILDING AUTHORITY

Notes To Basic Financial Statements

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Monroe County Building Authority (the “Authority”) was established on February 13, 1972 pursuant to Public Act 31 of 1948. The Authority is governed by a 5-member board appointed by the Monroe County Board of Commissioners for 6-year terms. The purpose of the Authority is to finance and construct the County’s public buildings. The Authority enters into various lease agreements with Monroe County (the “County”) covering buildings constructed by the Authority (*see Note 3*).

Reporting Entity – These financial statements present the financial position and the results of operations of a blended component unit of the County and are an integral part of that reporting entity.

Authority-wide and Fund Financial Statements – As permitted by GASB Statement No. 34, the Authority uses an alternative approach reserved for single program governments to present combined authority-wide and fund financial statements by using a columnar format that reconciles individual line items of fund financial data to authority-wide data in a separate column. Accordingly, this is presented in the Statement of Net Assets and Governmental Funds Balance Sheet and the Statement of Activities and Governmental Funds Revenues, Expenditures and Changes in Fund Balances. Major individual governmental funds are reported as separate columns in the aforementioned financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation – The authority-wide financial information is reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial information is reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

MONROE COUNTY BUILDING AUTHORITY

Notes To Basic Financial Statements

The Authority reports the following major governmental funds:

Debt Service Funds:

County Facilities	(1998B bond issue)
Library/Fair/Mental Health	(2007 bond issue)
Library Renovation	(1998 bond issue)

Capital Projects Funds:

County Facilities
Library/Fair/Mental Health

Debt service funds account for the accumulation of resources for, and the payment of, interest and principal on bonded debt.

Capital projects funds account for the use of resources, primarily bond proceeds, in constructing or acquiring capital assets, including buildings.

As a general rule the effect of interfund activity, if any, has been eliminated from the authority-wide financial statements.

Cash and Cash Equivalents – The Authority’s cash and cash equivalents consist of demand deposits and certificates of deposit with original maturities of three months or less from the date of acquisition. State statutes authorize local governments to deposit in the accounts of federally insured banks, credit unions, and savings and loan associations.

Long-term Obligations – In the authority-wide financial statements, long-term debt is reported as a liability. Bond discounts, premiums, issuance costs and refunding losses, if any, are deferred and amortized over the life of the applicable bonds using the effective interest method. Bonds payable are reported net of the applicable bond discount, premium and deferred loss, if any. Bond issuance costs, if any, are reported as deferred charges.

In the fund financial statements, governmental fund types recognize bond discounts, premiums and issuance costs, if any, during the current period. The face amount of debt issued is reported as other financing sources. Discounts or premiums on debt issuances are reported as other financing uses or sources, respectively. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

MONROE COUNTY BUILDING AUTHORITY

Notes To Basic Financial Statements

Fund Equity – In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

2. DEPOSITS

At year-end, the carrying amount of the Authority's deposits was \$5,519,692 and the bank balance was \$5,519,692. Of the bank balance, \$4,819,692 was uninsured and uncollateralized.

3. LEASES RECEIVABLE

The Authority has entered into various lease agreements with the County for buildings acquired or constructed by the Authority. These agreements generally terminate with the retirement of the related bond issues. Leases receivable are reported at an amount equal to the lesser of the actual bond-financed construction costs incurred to date or the outstanding bond principal (plus accrued interest). Annual lease payments under these agreements are equal to the related bond principal and interest due each year. At termination of a lease, title to the leased property is passed to the County.

Under the accrual basis of accounting and the provisions of FASB (Financial Accounting Standards Board) Statement No. 13, *Accounting for Leases*, the Authority's leases are classified as sales leases. As a result, leases receivable are recognized in the accompanying statement of net assets, whereas capital assets are not.

All lease agreements provide for the lessee to use, operate and maintain the property, at its own expense, subject to the terms and conditions of the agreements.

MONROE COUNTY BUILDING AUTHORITY

Notes To Basic Financial Statements

4. LONG-TERM DEBT

Following is a summary of the Authority's debt outstanding as of December 31, 2007:

	<u>Interest Rate</u>	<u>Year of Maturity</u>	<u>Outstanding Principal</u>
General Obligation Limited Tax Bonds			
1998B Building Authority	4.00-5.15%	2018	\$ 5,145,000
2007 Building Authority	4.00-4.25%	2027	<u>8,600,000</u>
Total			<u>\$ 13,745,000</u>

Annual debt service requirements to maturity for the Authority's debt are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>
2008	\$ 625,000	\$ 549,170
2009	655,000	521,500
2010	690,000	494,600
2011	725,000	466,300
2012	760,000	436,600
2013-2017	4,435,000	1,681,500
2018-2022	2,930,000	884,944
2023-2027	<u>2,925,000</u>	<u>321,408</u>
Total	<u>\$ 13,745,000</u>	<u>\$ 5,356,022</u>

MONROE COUNTY BUILDING AUTHORITY

Notes To Basic Financial Statements

Changes in Long-Term Debt. Long-term liability activity for the year ended December 31, 2007, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Bonds payable	\$ 5,485,000	\$ 8,600,000	\$ (340,000)	\$ 13,745,000	\$ 625,000
Deferred amounts for - Issuance discounts	<u>-</u>	<u>(76,881)</u>	<u>-</u>	<u>(76,881)</u>	<u>-</u>
	<u><u>\$ 5,485,000</u></u>	<u><u>\$ 8,523,119</u></u>	<u><u>\$ (340,000)</u></u>	<u><u>\$ 13,668,119</u></u>	<u><u>\$ 625,000</u></u>

5. ADJUSTMENTS

Following is an explanation of the adjustments between the governmental funds balance sheet and the authority-wide statement of net assets, which reconciles fund balances to net assets:

Fund balances	\$ 5,316,266
Adjustments:	
Leases receivable are not <i>current financial resources</i> and therefore are not reported in the governmental funds	13,809,054
Bonds payable are not due and payable in the current period and therefore not reported in the governmental funds	(13,745,000)
Discounts on bonds are reported as other financing uses or sources in the governmental funds, whereas they are capitalized and amortized for net assets (netted against bonds payable)	76,881
Accrued interest payable on bonds is not recorded by governmental funds	<u>(140,935)</u>
Net assets	<u><u>\$ 5,316,266</u></u>

MONROE COUNTY BUILDING AUTHORITY

Notes To Basic Financial Statements

Following is an explanation of the adjustments between the governmental funds statement of revenues, expenditures and changes in fund balances and the authority-wide statement of activities, which reconciles the net change in fund balances to the change in net assets:

Net change in fund balances	\$ 4,163,995
Adjustments:	
Amounts received for the payment of certain bond principal and interest is recorded in the funds as other financing sources. For the statement of activities, the other financing sources are eliminated with that portion of the receipts that pertain to bond interest being recognized as rental revenues.	
Add - rental revenues	8,266,636
Deduct - transfers from Monroe County	(423)
Add - transfers to Monroe County	256
Bond proceeds provide current financial resources to governmental funds in the period issued, but issuing bonds increases long-term liabilities in the statement of net assets.	
Deduct – bond and refunding bond proceeds	(8,600,000)
Add – discount on bonds	76,881
Repayment of bond and note principal is an expenditure in the funds, but the repayment reduces long-term liabilities for <i>net assets</i>	
Add - bond principal payments	340,000
Accrued interest expense on bonds and the amortization of bond discounts are not recorded by governmental funds but are reported under interest and fiscal charges for purposes of net assets -	
Deduct - accrued interest expense	(83,350)
Change in net assets	<u><u>\$ 4,163,995</u></u>

MONROE COUNTY BUILDING AUTHORITY

Notes To Basic Financial Statements

6. RISK MANAGEMENT

The Authority is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters. During the year ended December 31, 2007, the Authority participated under the County's membership in the Michigan Municipal Risk Management Authority (MMRMA), a public entity risk pool serving various local governments in Michigan. Further information regarding the County's participation in MMRMA is presented in the County's comprehensive annual financial report.

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